

Bristol Park HOA

Board of Directors Meeting

A meeting of the Board of Directors was held on February 17, 2011. Attending were Rodney, Steve, Brett, Anthony, Erica, Scott Mills, Wes Hall and Anne Hall.

Call to Order at 7:08pm.

- Minutes approved from previous meeting, 1-27-2011.

New Business:

- Financial Review
 - Two liens for delinquent HOA dues were resolved.
- Smoking at the pool
 - After a discussion, the Board voted to ban smoking within the fence and gated area of the pool.
- Website
 - The purchase of a debit card to pay for the monthly fee for the website is still pending.
 - When the website is moved to the new hosting company, Eric will be able to finish construction.
- Landscaping Bids
 - After discussion, the Board tabled a decision until the March 2011 meeting on which company would receive the bid for landscaping for Bristol Park.
 - New bids will be requested from additional companies.
 - A special meeting will be held before the March 2001 meeting for each company to present their bids to the Board.
- Smoking in the park area
 - After a discussion, the Board voted to ban smoking in the park area next to the pool.
- Pool Area
 - An update was given about the Pool. Bids will be solicited for new pool chairs, with a budget of \$2000.00.
 - Bids will be solicited for a Cool Deck for the pool area.
 - Bids will be solicited to glass in the breezeway at the pool to create a small indoor space for meetings and other gatherings.
- Newsletter
 - Suggestions for information to include in the next newsletter were gathered.
- Meeting Adjourned at 8:15pm.

Respectfully submitted,
Anne Hall, Secretary

Bristol Park HOA

Board of Directors Meeting

A meeting of the Board of Directors was held on March 24, 2011. Attending were Rodney Jones, Brett Pribble, Anthony Sammons, Steve Schindler, Scott Mills, Wes Hall and Anne Hall.

Call to Order at 7:04pm.

1. Review and Possible Action on February Minutes
 - The Board voted to delay review of February minutes.
2. Review and Possible Action on February Financials
 - The Board voted to approve the Financials for February.
3. Dues
 - Liens have been filed on five homeowners with delinquent HOA dues.
 - The Board decided to file liens on homeowners with delinquent HOA dues for 2011 on June 1, 2011.
4. Pool Issues
 - Pool Chairs – The Board voted to approve purchase of 16 new pool chairs from Alumatch Manufacturing, Inc. of Oneco, FL. These new chairs will match the existing pool chairs.
 - Cool Deck – After review of the bid for a Cool Deck, the Board decided that the cost is prohibitive and the Board will not pursue the installation of a Cool Deck at this time.
 - Pool Cards – The Board voted to purchase a new box of key cards for the pool. Residents needing a replacement key card will be charged \$10 for each card.
 - Repairs – The Board voted to make repairs at the pool, specifically replacing damaged light fixtures.
5. Newsletter
 - After a discussion, the Board voted to include information about our bylaws in the next newsletter to keep residents informed about the requirements and restrictions when building fences or outbuildings on their property.
6. Website
 - The website is now up and running and fully functional. It will be at the current domain and site for four years.
7. New Business
 - The Board approved soliciting a bid to repair the white fencing around the park and pool area. Some of the white fence posts are missing their finials.
8. Meeting Adjourned at 8:02pm.

Respectfully submitted,
Anne Hall, Secretary

Bristol Park HOA Board of Directors Special Meeting

A special meeting of the Board of Directors was held on March 3, 2011. Attending were Rodney, Brett, Anthony, Wes Hall and Anne Hall.

Call to Order at 7:03pm.

New Business:

- Landscaping Bids
 - Landscaping bids were presented by representatives of two landscaping companies:
 - JY's Total Lawn Care
 - Tim Joyce of
 - After both presentations were complete, the Board discussed each bid. The Board voted to hire Tim Joyce of __ to do both the landscaping and fertilizing of the common areas of Bristol Park. Two separate contracts will be written, one for landscaping and one for fertilizer.
- Reimbursement
 - The Board voted to reimburse Janice for the purchase of postage stamps.
- Next Meeting
 - Due to scheduling conflicts, the Board voted to move the next regular meeting to March 24, 2011.
- Meeting Adjourned at 8:05pm.

Respectfully submitted,
Anne Hall, Secretary

Bristol Park HOA

Board of Directors Meeting

A meeting of the Board of Directors was held on April 21, 2011. Attending were Rodney and Lisa Jones, Anthony Sammons, Steve Schindler, Scott Mills, Janice Morgan, Erica Carr, Wes Hall and Anne Hall.

Meeting called to order at 7:04 pm.

1. Review and approval of minutes from February and March.
2. Financial Report
 - Balance sheet reviewed
 - The State Farm insurance policy is up for renewal. A question was asked if the current policy includes liability coverage for board members.
 - Financials were approved.
3. Easter Egg Hunt update
 - About 70 kids were present with 1494 eggs at a cost of \$383
 - Pictures posted on Facebook
4. Pool Update
 - The new pool chairs arrived.
 - New key cards arrived and will be available at a cost of \$10 each.
 - No smoking signs are needed.
 - Pool will be cleaned soon to prepare for the season.
5. Liens
 - The Board approved sending notices before May meeting and liens will be filed on or around June 1, 2011.
 - Homeowners will be able to address the board at the May meeting.
6. Maintenance
 - The board discussed some minor improvements that need to be made to the grounds, including the repair of a light near an entrance, adding flowers to the entrances, and pulling the signs that are in disrepair.
7. Lawn of the Month
 - The board discussed enabling people to nominate homeowners for Lawn of the Month via the website.
 - Will be given in May, June, July and August with a prize of a gift card from TLC Nursery.
8. Deed Restriction Infractions
 - The board discussed how to address deed restriction infractions in the neighborhood. A decision was made that any board member may send a letter to a homeowner as needed to inform them of the infraction.

Meeting adjourned at 8:05 pm.

Bristol Park HOA

Board of Directors Meeting

A meeting of the Board of Directors was held on May 26, 2011. Attending were Rodney Jones, Anthony Sammons, Steve Schindler, Scott Mills, Janice Morgan, Erica Carr, and Wes Hall.

Meeting called to order at 7:00 pm.

1. Review and approval of minutes from April.
2. Review and approval of Financial Report from April.
3. Liens for failure to pay 2010 HOA dues approved.
4. Pool Party Update
 - Party begins at 5:00 pm
 - \$400 budget for food
 - About 200 hotdogs and buns needed, also chips, cheese balls, condiments
5. The Board considered installing a radio for the pool area.
 - A budget of \$550 was set
6. Maintenance
 - Median of entrance off of 33rd is too long.
 - There are dead trees around the common areas that need to be removed
 - We are still having problems with the electrical box at the entrance off of 33rd.
 - Signs for the entrances would be 2'x3' and be about \$300.

Meeting adjourned at 8:00 pm.

Bristol Park HOA Board of Directors Meeting

A meeting of the Board of Directors was held on June 16, 2011. Attending were Rodney Jones, Anthony Sammons, Steve Schindler, Janice Morgan, and Anne and Wes Hall.

Meeting called to order at 7:03 pm.

1. Review and approval of minutes from May.
2. Postpone review of May Financial Report until July meeting.
3. Announcement that a Pool Radio was installed for \$550, as approved in the May 2011 meeting.
4. Approval of \$100 to be spent on signs for the pool area.
5. Approval of a note for the next newsletter about the need for residents to keep dogs on a leash when in the neighborhood.
6. Approval of the addition of paving stones for the area around the entrance to the Bristol Park HOA playground-park area. Currently, there is dirt and mud in that area.
7. Approval of the appointment of a Building Committee at the August meeting. Notice will be given to all residents in the July newsletter.
8. The next Pool Party is scheduled for August 6th.
9. Beginning in January of 2012, the newsletter will only be delivered digitally.

Meeting adjourned at 7:50 pm.

Bristol Park HOA

Board of Directors Meeting

A meeting of the Board of Directors was held on July 21, 2011. Attending were Rodney Jones, Anthony Sammons, Steve Schindler, Janice Morgan, Erica Carr, Brett Pribble, Scott Mills and Anne and Wes Hall.

Meeting called to order at 7:04pm.

1. Review of minutes - approved
2. Review of financials – approved
Liens to be filed - approved
3. Pool Party
 - getting a band
 - inflatables and possible movie viewing
 - hot dogs, condiments+
 - gift cards and prizes
 - \$ 1500 limit on budget approved
4. Covenants enforcement - blue roof, above ground pool, fences - get an attorney - approved to investigate and meet an attorney

Meeting adjourned at 7:53pm.

Bristol Park HOA

Board of Directors Meeting

A special meeting of the Board of Directors was held on July 27, 2011. Attending were Rodney Jones, Anthony Sammons, Steve Schindler, Scott Mills, Brett Pribble, Erica Carr, Wes Hall and Anne Hall.

Meeting called to order at 7:08 pm

1. Update on the pool situation
 - Two break ins known
 - Doors need to be replaced
 - Waiting on the police report to get the identification of the suspect
 - Discussion of the costs to repair the damages to the pool
2. Discussion and possible action on plans to reduce illegal activity at the pool
3. Representative from Edmond Security-Paul
 - Discussed camera options, DVR options, light needs, tied this in to a security system, can just record when there is motion
 - Liability issues involved in the situation
4. Discussion and possible action on increasing funds fir the annual pool party
 - Band \$700
 - Bounce house \$145
 - Gift cards \$200
 - Life guards - \$90-\$120
 - Food -\$500
 - Approve a budget increase of \$200
 - Check insurance coverage for party

Meeting adjourned at 8:15

Bristol Park HOA

Board of Directors Meeting

A meeting of the Board of Directors was held on September 15, 2011. Attending were Rodney Jones, Anthony Sammons, Steve Schindler, Janice Morgan, Wes Hall and Anne Hall.

Called to order 7:03 pm

1. Minutes from the August 18, 2011 meeting approved
2. Financials from previous month approved
3. Violations update
 - Building committee to meet with attorney about violations. Ask about what fines to levy and how to go about it.
4. Update on new Signs
 - They are to be installed sometime next week. Check to be given upon installation.
5. Santa on a fire truck –
 - The Board expressed interesting participating in this event again this year and will call Kiwanas club about it.
6. Christmas lights
 - For the annual Christmas lights/decorations contest, there will be two winners, each receiving a \$50 gift card.
7. Halloween
 - The Board approved the purchase of \$200 in candy to be distributed to trick-or-treaters at the pool. There will also be an email address drive on Halloween night at the pool to get email addresses for the newsletter with a drawing for a \$25 gift card from all submitted.
8. Newsletter
 - The Board approved the last printed newsletter with announcements of the email drive at Halloween and Santa on a fire truck. A dues reminder and annual meeting reminder will also be included.
9. The Board discussed reviewing possible action on adding street lights in the neighborhood for added safety during the next month's meeting. There was also a discussion of talking with neighbors about right of way issues with regard to adding street lights.
10. The Board had a discussion of adding wifi at the pool all year long for use at park and pool. Changing phone line as needed. Approved

Meeting adjourned 7:45

Bristol Park HOA Board of Directors Meeting

A meeting of the Board of Directors was held on October 27, 2011. Attending were Rodney Jones, Anthony Sammons, Steve Schindler, Erica Carr, Wes Hall and Anne Hall.

Meeting called to order 7:02 pm.

1. Minutes approved from September meeting.
2. Review of monthly financials postponed until next the November meeting.
3. It was reported that a fence panel is down between Bristol Park and Summer Oaks. The Board discussed possible action including putting up our own fence on our property with a buffer space for maintenance.
4. The Board discussed the Annual meeting to be held in January and decided to hold the meeting at Bolt if the meeting room is available.
5. The Board discussed the plans for Santa on a Fire Truck. It was decided to bring toys for Hope Center and your own child if participating. The date of the event is December 10th, with drop off of toys 2 hours before the event. Residents should check the website for start time. The Board discussed serving hot chocolate and cookies.
6. For Halloween, there will be no candy handed out at the pool due to a lack of volunteers.
7. The Bristol Park Christmas Lights Contest will be judged on Dec 11th.
8. The Board will decorate pool and entrances on Nov 20th from 2-5pm.
9. The Board decided that new bids will be taken for landscaping to be due by Dec 30th. The Board will revisit this topic at the November meeting to discuss specifications.
10. The Board discussed options for the all electronic newsletter and decided to use Breeze to do the newsletter with a template that will be created.
11. The Board discussed adding street lights to the neighborhood. The cost through the city of Edmond has increased. Members of the Board will drive the neighborhood this coming Sunday to determine locations for additional lighting and then ask the city if those spots are available.

Meeting adjourned at 8:02 pm.